



DAR ES SALAAM INSTITUTE OF TECHNOLOGY
(DIT)



**THE CONSTITUTION OF THE
DAR ES SALAAM INSTITUTE OF TECHNOLOGY
STUDENTS' ORGANISATION (DITSO),
AS AMENDED 2024**

JANUARY, 2025

DAR ES SALAAM INSTITUTE OF TECHNOLOGY

(DIT)

**THE CONSTITUTION OF THE
DAR ES SALAAM INSTITUTE OF TECHNOLOGY
STUDENTS' ORGANISATION (DITSO),
AS AMENDED 2024**

JANUARY, 2025

**THE CONSTITUTION OF THE DAR ES SALAAM INSTITUTE
OF TECHNOLOGY STUDENTS’ ORGANISATION (DITSO), AS
AMENDED 2024**

ARRANGEMENT OF ARTICLES

PART ONE.....	1
NAME OF THE ORGANIZATION, PURPOSE AND POWERS OF THE ORGANIZATION, MEMBERSHIP	
Article 1: Name and Headquarter of the Organization	1
Article 2: Definitions and Interpretation	1
Article 3: Status and Capacity to Contract	3
Article 4: The Official language of the Organization.....	3
Article 5: Purpose of the Organization	3
Article 6: Compliance Statement.....	4
Article 7: Membership	4
Article 8: Right and Duty of Members.....	5
Article 9: Members’ Integrity and Etiquette	6
Article 10: Functions and Powers of the Organization.....	7
Article 11: Official Advisor	8
Article 12: Affiliation.....	8

PART TWO9

ORGANS OF GOVERNANCE OF DITSO

Article 13: Organs of Governance9

Article 14: Students’ Baraza9

Article 15: Function of the Students’ Baraza12

Article 16: Institute Students Representative
Council (ISRC)12

Article 17: The Speaker of the ISRC13

Article 18: The Deputy Speaker of the ISRC15

Article 19: The Chief Clerk of the ISRC & his/her duties16

Article 20: Meeting of the ISRC17

Article 21: Power of the ISRC18

Article 22: The Secretariat of the ISRC19

Article 23: The Cabinet.....20

Article 24: The Judicial Organ23

Article 25: Functions of the Judicial Organ.....25

Article 26: Loans and Grants Committee (LGC)27

Article 27: Block Assembly29

Article 28: The Block Committee30

PART THREE32

OFFICE BEARERS AND THEIR DUTIES

Article 29: Office Bearers32

Article 30: The President of DITSO32

Article 31: The Vice President of DITSO38

Article 32: The Chief Minister40

Article 33: The Vice Chief Minister41

Article 34: The Prime Minister43

Article 35: The Ministers.....45

Article 36: Chief Accounting Officer.....47

Article 37: Block Managers.....47

Article 38: Block Secretaries48

Article 39: Wing/Floor Leaders48

Article 40: Department Executive Committee (DEX COMS)49

Article 41: Class Representative50

Article 42: Women Representatives51

PART FOUR52

GENERAL ELECTIONS

Article 43: Electoral Committee (EC)52

Article 44: General Principles53

Article 45: Composition of the Electoral Committee54

Article 46: Function of the Electoral Committee54

Article 47: Qualification of the members of the Electoral Committee	55
Article 48: DITSO General Elections.....	56
Article 49: Qualifications for the DITSO's Leadership	57
Article 50: Disqualification of Contestants	59
Article 51: Elective Posts, Election Process and Announcement of Results	60
Article 52: Petition Against Election Results.....	61
Article 53: By-elections.....	63
Article 54: Disqualification from Leadership	64
Article 55: Oath of Allegiance	64

PART FIVE

FINANCES, CERTIFICATION, AMENDMENTS, DISSOLUTION OF THE ORGANIZATION

Article 56: Finance	66
Article 57: Audit	67
Article 58: Certification	68
Article 59: Amendments	69
Article 60: Dissolution.....	70
Article 61: Miscellaneous.....	71
Approval	72

**THE CONSTITUTION OF THE DAR ES SALAAM INSTITUTE
OF TECHNOLOGY STUDENTS' ORGANISATION (DITSO), AS
AMENDED 2024**

PREAMBLE

WHEREAS, WE, the members of DITSO, have firmly and solemnly resolved to re-enact this Constitution for our Institute in order to realize and build a students' society which respects the pillars of freedom, rights, obligations, unity, and peace:

AND WHEREAS, such pillars can only be realized and built in a students' democratic society in which the organs of governance are responsible to, overseen and monitored by the Institute Students' Representative Council, the Judicial Organ and the Authority which shall see to it that all rights of the DITSO members are preserved and protected, and every member's responsibilities are implemented authentically:

NOW, THEREFORE, THIS CONSTITUTION IS RE-ENACTED BY THE MEMBERS OF THE DAR ES SALAAM INSTITUTE OF TECHNOLOGY STUDENTS' REPRESENTATIVES COUNCIL (ISRC), on behalf of the DIT students and with the approval of the Council granted on the 23rd day of May 2024 and from the date hereof DOTH officially declare the adoption of this **CONSTITUTION**, which shall regulate the management and the operations of the students' organization established hereunder.

PART ONE

NAME OF THE ORGANIZATION, PURPOSE AND POWERS OF THE ORGANIZATION, MEMBERSHIP

Article 1: Name and Headquarter of the Organization

- Name of the Organization 1.1 There shall be and is hereby established the Dar es Salaam Institute of Technology Students Organization. The acronym of the organization shall be DITSO.
- The Headquarters of the Organization 1.2 The Headquarters of the organization shall be at the Dar es Salaam Institute of Technology (DIT) Main Campus, located at the Junction of Bibi Titi Mohammed/Morogoro Roads, Dar es Salaam, Tanzania

Article 2: Definitions and Interpret

2.1 In this Constitution, unless the context otherwise requires:

Definitions
and
Interpretation

Terms	Definitions and Interpretation
Chief Minister or Vice chief Minister	Chief Minister or Vice Chief Minister of the DITSO elected under this Constitution;
DEX COM	Department Executive Committee referred under this constitution "DIT" means the Dar es Salaam Institute of Technology established under the Act;
DITSO	The Dar es Salaam Institute of Technology Students' Organization;
Office Bearers	students' leaders specified under this Constitution;
OD Programme	Ordinary Diploma Programme;

Terms	Definitions and Interpretation
President or Vice President	president or Vice president of the DITSO elected under this Constitution;
Student Baraza	the supreme organ of DITSO established under this Constitution;
Students' Organization	The Dar es Salaam Institute of Technology Students' Organization (DITSO);
the Act	the Dar es Salaam Institute of Technology Act, 1997, Act No.6 of 1997 [CAP.144 R.E 2019] as amended from time to time;
the Council	the Council of the Institute established under the Act;
the Electoral Committee	an organ of DITSO established under this Constitution;
the Institute	means the Dar es Salaam Institute of Technology established under the Act;
the Constitution	the Constitution of DITSO;
the Institute Students' Representative Council (ISRC)	an organ of DITSO established under this Constitution;

Article 3: Status and Capacity to Contract

- | | |
|----------------------------|---|
| Status of the Organization | 3.1 DITSO shall be a semi-autonomous, independent and official representative organ of the students of the Dar es Salaam Institute of Technology as provided under the Act, Regulations and Rules approved by the Council and shall be capable of holding and managing any property, whether movable or immovable, in consultation with the Director of Students Services within the framework of the Act and the Institute's organs. |
| Nature of the Organization | 3.2 DITSO is not a legal entity and, as such, it shall be represented by the Rector of the Institute in all contracts. The Rector may delegate such function to the Director of Students Services. |
| Capacity to Contract | 3.3 No DITSO office bearer shall enter into contract on behalf of DITSO and any contract purporting to have been so made shall be null and void. |

Article 4: The Official languages of the Organization

- | | |
|-----------------------------------|--|
| The languages of the Organization | 4.1 The Official languages of DITSO shall be both English and Swahili. |
|-----------------------------------|--|

Article 5: Purpose of the Organization

- | | |
|-----------------------------|---|
| Purpose of the Organization | 5.1 Without prejudice to the other provisions of this Constitution, the purpose of DITSO shall be to develop leadership skills as well as an awareness of social responsibilities so as to encourage students to participate in student life. |
|-----------------------------|---|

Article 6: Compliance Statement

Compliance statement 6.1 DITSO understands and is committed to fulfill its responsibilities of abiding by DIT Act, regulations, Rules and policies. Upon approval by the Council, DITSO shall be a registered students' organization at the DIT and shall comply with all the laws of the United Republic of Tanzania as well as all DIT Act, regulations, Rules, policies and procedures. In addition, it shall adhere to the following principles: - **(i)** Transparency in all its affairs; **(ii)** Accountability for its actions and omissions; **(iii)** Observance of the sense of responsibility in its decisions and pursuits; **(iv)** Be guided by good moral principles; and **(v)** Respect and implement gender mainstreaming

Article 7: Membership

Membership 7.1 Every person admitted to any postgraduate, undergraduate degree, or Ordinary diploma program at the Dar es salaam Institute of Technology campus shall become a member of DITSO upon being registered as a student.

7.2 Membership conditions:
Membership to the organization shall subsist subject to **(a)** Payment of annual subscription fees as provided by Rules made by ISRC. **(b)** Active participation in DITSO activities.

7.3 Cessation of membership:
Membership to the organization shall cease when any of the following occurs - **(a)** Upon one ceasing to be a student of the Dar es Salaam Institute of Technology by any reason whatsoever **(b)** Upon cessation of membership in accordance with the provision this constitution or **(c)** failing to comply with membership conditions.

Article 8: Rights and Duties of Members

Rights of Members

8.1 Every DITSO member shall have the right and be entitled:

(i) to participate in all general activities of DITSO, vote or hold office when elected or appointed; (ii) to obtain and inspect copies of all documents of DITSO on request being made to the president or Chief Prime Minister; (iii) to request and receive all the publications of DITSO; (iv) to appear before or appeal to any organ of DITSO or the Institute that may determine the member's rights or interests; (v) to have audience and freedom of expression before all organs of DITSO and its media; and (vi) to freely and peaceably: (a) Assemble; (b) Demonstrate; (c) Express one's opinion; and (d) Conducting referendum.

PROVIDED THAT, they shall not cause breach of peace or disrupt academic and administrative functions of the Institute; and PROVIDED FURTHER THAT in the course of enjoyment of the rights stated in this Constitution nothing shall be construed to entitle a member of DITSO to hinder in any way the enjoyment of other members of the same.

Duties of Members

8.2 Subject to the provisions of this Constitution, all DITSO members are duty bound: -

(i) to promote and preserve the sanctity of this Constitution; (ii) to endeavour educating themselves to the best of their ability and education for the benefit of humanity; (iii) to pay membership subscription fee when due; (iv) to attend meetings of DITSO regularly and discharge their assignments; (v) to exhibit a sense of high self-discipline and ethics; (vi) to promote academic excellence;

(vii) to participate in all activities of DITSO; **(viii)** to refrain from influencing DITSO, and or its individual members in any way or manner which may prejudice the status of DITSO or bring it into disrepute; and **(ix)** to refrain from directly engaging in any political party activities as provided in the Students Regulations, 2013, as amended from time to time.

Article 9: Members' Integrity and Etiquette

- | | |
|-------------------------|--|
| Integrity and Etiquette | <p>9.1 Every DITSO member shall be obliged to observe and respect the personal integrity, dignity and rights of other members.</p> <p>9.2 In any event when it is proved that any DITSO member has done any act or omission which violates the provisions of this Constitution he/she shall be deemed to have committed an offence.</p> |
| Offences | <p>9.3 For the avoidance of doubt, any DITSO member shall be considered to have committed an offence if he/she:</p> <p>(i) Commits financial impropriety; (ii) Commits sexual harassment, as defined in the Students Regulations, 2013, as amended from time to time; (iii) Fails or refuses to obey DITSO Disciplinary Authority; (iv) Uses scandalous, abusive, obscene or threatening language against any student or member of staff of the Institute; (v) Uses force or offers violence against or strikes a fellow student or member of staff of the Institute; provided that such act occurs within and outside the Institute Campuses; (vi) Commits an act or conduct which does or is likely to cause damage, defacement or violence to person or property of a fellow student or member of staff of the Institute within and outside its Campuses; (vii) Commits an act or conduct which is intended to obstruct any of DITSO business in the ISRC or any of DITSO meetings; and (viii) Commits any act or omission that severely diminishes or prejudices the status of DIT or its members.</p> |

Article 10: Functions and Powers of the Organization

Functions of the Organization	10.1	DITSO upon consultation with the Director of Students Services shall perform the following functions: (a) Set up a code of conduct for students within the students community; (b) Set up mechanism for the enforcement of the code of conduct; (c) Organize students' events and recreation; (d) Organize outreach programs with surrounding communities or general public; (e) Provide public or community services; (f) Provide peer support services to students with special needs; (g) Represent students in appropriate Institute decision making organs; (h) Set up procedure for taking complaints from the aggrieved student; (i) Provide Mentorship services to young future Institute students
Powers of the Organization	10.2	DITSO may, in consultation with the Director of Students Services, have the following powers: (i) To prepare amendments of the Constitution of the Organization; (ii) To prepare elections rules; (iii) To prepare the code of good conduct for students; (iv) To prepare financial regulations; (v) To prepare rules governing peer support services; and (vi) To organize and implement outreach programs.

Article 11: Official Advisor

Official Advisor	11.1	The Director of Students Services shall be the chief advisor to DITSO and shall be responsible for tabling DITSO and students' affairs in general for decision making purposes by the Institute organs. The role and duties of the advisor shall include attending meetings of DITSO, providing counsel to the organization's officers, and such other advice as may deem fit
---------------------	------	---

Article 12: Affiliation

Affiliation	12.1	DITSO may affiliate or be affiliated to any students' external organization provided that such affiliation must be approved by the Council and be published to the student community. On approval of the affiliation, the same shall be made known to the students' community by the organization.
-------------	------	--

PART TWO

ORGANS OF GOVERNANCE OF DITSO

Article 13: Organs of Governance

- Organs of Governance 13.1 There shall be established the organs of DITSO as follows: -
- (i) At the Institute Level
 - (a) The Students' Baraza; (b) The Institute Students' Representative Council (ISRC); (c) The Cabinet; (d) The Electoral Committee (EC); (e) The Judicial Organ; and (f) The Loans and Grants Committee (LGC).
 - (ii) At the Block, Department and Class Level:
 - a) The Block Assembly; (b) The Block Committee; (c) The Department Executive Committee (DEX-COM) and (d) The Class Meeting

Article 14: Students' Baraza

- Students' Baraza 14.1 There shall be a Students' Baraza of the Institute which shall consist of all students of the DIT and all meetings of the Students' Baraza shall be held at the Institute's main campus and students in other campuses shall participate virtually
- 14.2 The Students' Baraza shall be the supreme organ on matters of operations of DITSO and all other organs established under this Constitution shall be subordinate and accountable to it.

- 14.3 The Students' Baraza may meet at least once in every academic semester, as provided for in the DITSO almanac, and shall be convened by the Prime Minister, upon receiving prior written permission from Deputy Rector Academic, Research and Consultancy.
- 14.4 An extraordinary, emergency or special meeting of the Students' Baraza may be convened at any time, provided that the Prime Minister shall issue due public notice, given at least two (2) days prior to the holding of such Baraza, when so directed by the President of DITSO or, upon the receipt of a petition signed by the two thirds ($\frac{2}{3}$) of the members of the ISRC.
- 14.5 Without prejudice to the provisions of sub-Article 14.4 of this Constitution, the extra-ordinary Students' Baraza for the impeachment of the President of DITSO and, or Vice President, shall be summoned by the Chief Clerk of the ISRC upon receiving directives of the ISRC.
- 14.6 Where the Prime Minister fails to convene a scheduled or an extra-ordinary, emergency, or special meeting referred to in sub-Article 14.4, as the case may be, he/she shall give reasons in writing to the students' community, as to the cause of such a failure, and the President of DITSO shall proceed to convene such meeting, after the expiry of twenty- four (24) hours from the time the request to hold such meeting was lodged with the Prime Minister.

- 14.7 The *quorum* for the Students' Baraza meetings shall be two thirds ($\frac{2}{3}$) of all the DITSO members and where the meeting lacks such *quorum*, the meeting shall be postponed to another date or time to be determined jointly by the Speaker of the ISRC, the President of DITSO and the Prime Minister.
- 14.8 Unless otherwise stipulated in this Constitution, decisions of the Students' Baraza shall be arrived at by consensus or acclamation or by simple *majority* of members present and voting.
- 14.9 Each member eligible for voting shall have one vote at all meetings, except the President or Vice President of DITSO, as the case may be, who shall have an additional or casting vote in case of a tie.
- 14.10 The President of DITSO shall preside at all the meetings of the Students' Baraza and, in his absence; the Vice President of DITSO shall preside over that particular meeting, save where the Students' Baraza is convened with the accusation of, or impeachment of the President and, or the Vice President of DITSO, the Students' Baraza shall be presided over by the Chairperson of the Judicial Organ.

Article 15: Functions of the Students' Baraza

Functions
of the
Students'
Baraza

15.1 Subject to the other provisions of this Constitution, the Students' Baraza shall have the following functions: -

(i) to oversee and monitor the discharge of duties and functions of its subordinate organs; (ii) to carry out the students' affairs and take such other appropriate action as may be necessary for the furtherance of the objectives of DITSO; (iii) to discuss all matters of interest to students; (iv) to approve a vote of no confidence against the President of DITSO and his entire Cabinet, as recommended by the Institute Students' Representative Council; (v) under supervision of Director of Students Services to carry out a by- election if the office of the President and Vice President of DITSO falls vacant due to any cause; and (vi) to carry out any other functions and do any other legitimate activities which would facilitate the discharge of the objectives of DITSO.

Article 16: Institute Students' Representative Council (ISRC)

The ISRC and
its composition

16.1 There shall be an Institute Students' Representative Council (ISRC) in every campus, which shall consist of all students' representatives of the particular campus, and all meetings of the ISRC shall be held at the Institute's campus.

- 16.2 The Institute Students' Representative Council shall be composed of the following members:-
(i) The Speaker of the ISRC; (ii) The Deputy Speaker of the ISRC; (iii) The Chief Clerk; (iv) The Chief Minister; (v) The Vice Chief minister; (vi) The Prime Minister; (vii) The Ministers; (viii) Deputy Ministers; (ix) The Block Managers; (x) The Class Representatives; (xi) Three women Representatives appointed by the President or Chief Minister; one from Post Graduate Programmes, one from Bachelor Programmes and one from ordinary Diploma; (xii) Two representatives from members with special needs appointed by the President or Chief Minister; one male and one female; and (xiii) The Chairperson of the Judicial Organ.

Article 17: The Speaker of the ISRC

The Speaker of ISRC

- 17.1 There shall be a Speaker of the ISRC, who shall be the head of the Institute Students' Representative Council, and shall be elected by the majority votes of all members of the ISRC during its first meeting.
- 17.2 The Speaker of the ISRC shall be elected from amongst qualified DITSO members.
- 17.3 The Ministers and Deputy Ministers, for the purposes of this Article, shall not be elected Speaker of the ISRC.
- 17.4 Any student who is not a member of the ISRC, who is elected Speaker of the ISRC, shall be required, before commencing to discharge the functions of his/her office, to take and subscribe the oath of allegiance before the ISRC.

17.5 The Speaker of the ISRC shall be entitled to discharge, *inter alia*, the following duties and functions:

- (i) to chair all meetings of the Institute Students' Representative Council;
- (ii) to convene, where appropriate, meetings of the Institute Students' Representative Council in accordance with the provisions of this Constitution;
- (iii) to nominate one DITSO member, who is not a member of ISRC, to be the secretariat of the ISRC, subject to confirmation by the ISRC;
- (iv) to reconvene meetings of the ISRC which are postponed for lack of quorum, after consultation with the President or Chief Minister and the Chief Clerk of the ISRC;
- (v) to receive complaints from the students' community relating to alleged violation of this Constitution, by the DITSO office bearers or any other member, and consult the office of the Director of Students Services before transmitting them to the ISRC for onward transmission to the Judicial Organ and Disciplinary Affairs Committee;
- (vi) Council, as the case may be, provided that the said motion or agenda shall be supported by not less than 50% of the ISRC member

- (vii) to receive any motion or agenda from DITSO members on any matter of interest to the students' community and place the motion or agenda for discussion either before the Students' Baraza or the Institute Students' Representative

Article 18: The Deputy Speaker of the ISRC

The Deputy
Speaker of
the ISRC

18.1 There shall be a Deputy Speaker of the ISRC who shall be elected by the majority votes of all members of the ISRC in its first meeting.

18.2 The Deputy Speaker of the ISRC shall be elected from amongst qualified DITSO members.

18.3 The Ministers and Deputy Ministers, for the purposes of this Article, shall not be elected Deputy Speaker of the ISRC.

18.4 Any student who is not a member of the ISRC, who is elected Deputy Speaker of the ISRC, shall be required, before commencing to discharge the functions of his/her office, to take and subscribe the oath of allegiance before the ISRC.

Duties and
functions of
the Deputy
Speaker of
the ISRC

18.5 The Deputy Speaker of the ISRC shall perform the following duties and functions: -
(i) to assist the Speaker of the ISRC in respect of all matters relating to the office of the Speaker;
(ii) to deputize for the Speaker of the ISRC during the Speaker's absence from office; and
(iii) to perform such other functions as the Speaker or the ISRC may delegate to him.

Procedures
of electing
the Speaker
and Deputy
Speaker of
the ISRC

18.6 The Speaker and Deputy Speaker shall be elected by filling prescribed form and screened by the Electoral Committee in accordance with the qualifications provided under this Constitution. The Electoral Committee shall submit names of nominated contestants for each post to the ISRC through DITSO President or Chief Minister for election. Electoral Committee Chairperson shall be the secretary during the election.

18.7 The elections of the Speaker and Deputy Speaker of the ISRC shall be by way of secret ballot, and shall be conducted in accordance with the rules of the ISRC made thereunder.

Article 19: The Chief Clerk of the ISRC & his/her duties

The Chief
Clerk of
the ISRC
and his/
her duties

19.1 There shall be the Chief Clerk of the ISRC, who is the Chief Executive Officer of the ISRC, and shall be responsible for the efficient discharge of the business of the ISRC and shall be entrusted with the following duties and functions: -

(i) to convene meetings of the Institute Students' Representative Council (ISRC); (ii) to determine, in consultation with the Speaker or Deputy Speaker of the ISRC, and the President or Chief Minister, the time and date when postponed meetings of the ISRC for lack of quorum should be reconvened; (iii) to be the Secretary of the Institute Students' Representative Council; (iv) to establish the data base of the members of the ISRC, by their names and total numbers; (v) to carry out clerical and financial activities of the ISRC; (vi) to head the Secretariat of the ISRC and (vii) to carry out such other duties and functions as may otherwise be delegated by the ISRC, the President or Chief Minister and the Speaker of the ISRC.

- 19.2 The Chief Clerk of the ISRC shall be appointed by the President or Chief Minister and approved by one-thirds ($\frac{1}{3}$) of votes of majority members of the ISRC.
- 19.3 In case of any disciplinary misconduct done by the Chief Clerk of the ISRC, the ISRC shall recommend to the President or Chief Minister to remove the Chief Clerk from office.

Article 20: Meeting of the ISRC

Meet-
ings
of the
ISRC

- 20.1 The Institute Students' Representative Council shall meet at least twice in every academic semester, as provided for in the Institute almanac, and shall be convened by the Chief Clerk, upon giving a three (3) days public notice or a shorter period, as the circumstances may demand, and a copy of the notice shall be served to the Director of Students Services.
- 20.2 An extra-ordinary, emergency or special meeting of the ISRC shall be convened by the Chief Clerk in accordance with the provisions of sub-Article 20.1:
- (i) at the request of the President or Chief Minister; and
 - (ii) upon receiving a petition by at least fifty percent (50%) of the members of the ISRC.

Provided that the ISRC Secretariat in consultation with the Speaker shall deliberate on the request or petition before the convening of the meeting.

- 20.3 Where the Chief Clerk fails to convene a scheduled or an extra-ordinary, emergency or special meeting, the Speaker of the ISRC shall proceed to convene such meeting in accordance with the provisions of sub-Article 20.1 of this Constitution.

- 20.4 The quorum for the ISRC shall be two thirds ($\frac{2}{3}$) of the members and where the meeting lacks such quorum, the meeting shall be postponed to such date and/or time as the Speaker, or Deputy Speaker of the ISRC, as the case may be, after consultation with the Chief Clerk and the President or Chief Minister, may determine.
- 20.5 All decisions in the ISRC meetings shall be arrived at by consensus or by simple majority, if voting is taken up; provided that, in case of voting, each member eligible to vote shall have one vote, except the Speaker or Deputy Speaker of the ISRC, who shall have a casting vote in case of a tie.
- 20.6 The Speaker of the ISRC shall preside at all meetings of the Institute Students' Representative Council and, in his or her absence, the Deputy Speaker of the ISRC shall preside.
- 20.7 Members of the ISRC shall not be entitled to any remuneration, but may be reimbursed by DITSO for expenses incurred by them in the performance of their respective duties.

Article 21: Power of the ISRC

Powers of
ISRC

21.1 Members The ISRC shall have powers;

(i) To elect the Speaker, Deputy Speaker; (ii) To approve the name of the Prime Minister, and the Chief Clerk of the ISRC; (iii) To confirm the Ministers and Deputy Ministers appointed by the President or Chief Minister;

(iv) To review and approve or disapprove policies and actions of DITSO Government whenever it considers necessary or desirable to do so; (v) To evaluate and take appropriate action on the annual general Handover Report by the DITSO government; (vi) To consider and approve or otherwise authorize budgetary appropriations funds of DITSO government; (vii) To approve budget estimates presented by the DITSO government during the budget session; (viii) To make provisions in any appropriate manner for regular auditing of books of accounts of organs of DITSO to ensure a sound, proper and efficient administration of DITSO

Article 22: The Secretariat of the ISRC

The
Secretariat of
the ISRC

- 22.1 There shall be a Secretariat of the ISRC which shall be headed by the Chief Clerk of the ISRC.
- 22.2 In carrying out his/her functions, the Chief Clerk shall liaise with the Prime Minister or Vice Chief Minister.
- 22.3 The Secretariat shall be composed of the following members:
(i) The Chief Clerk of the ISRC appointed by the President or Chief Minister in accordance with the provisions of this Constitution; (ii) Two members elected from amongst the ISRC members who shall not be Cabinet members, of whom, one shall be female and another male; and (iii) One member appointed by the Speaker of the ISRC from outside the ISRC with the approval of the ISRC.

Functions of the Secretariat of the ISRC	22.4 The functions of the Secretariat of the ISRC shall be the following: - (i) to keep minutes and other records of the meetings of the ISRC; (ii) to establish the data base of the members of the ISRC, by their names and total numbers; (iii) to deliberate the agenda of the ISRC meetings; (iv) to deliberate on the question of the extra-ordinary meeting of the ISRC, after receiving an application either from the President or Chief Minister or from the ISRC members; (v) to carry out clerical and financial activities of the ISRC; and (vi) to receive bills and motions from the government and members of the ISRC.
	22.5 Without prejudice to the provisions of sub-Article 22.3 above, the President or Chief Minister and Speaker of the ISRC, once they have appointed a member to the Secretariat, shall have no power to remove such a member from the Secretariat, except the ISRC.
Tenure of the members of the Secretariat	22.6 Notwithstanding any other provisions of this Constitution, the tenure of office of the Secretariat shall be one academic year and shall run concurrently with the tenure of office of the ISRC.

Article 23: The Cabinet

The Cabinet	23.1 There shall be a Cabinet composed of the President and Vice President or Chief Minister and Vice Chief Minister, Prime minister and all Ministers.
-------------	--

23.2 The President or Chief Minister shall preside the Cabinet's meetings, in his absence, the Vice President or Vice Chief Minister shall preside. Where the President or Chief Minister and Vice President or Vice Chief Minister are absent, the Prime Minister or Minister responsible for Education shall assume the duties and functions in presiding the cabinet meetings.

Cabinet
meetings

23.3 The Cabinet shall meet at least four times in an academic semester, and the Prime Minister or Vice Chief Minister shall convene all the Cabinet meetings and take minutes thereof, provided that the President or Chief Minister may call any additional meetings at any time he/she considers it necessary.

The Prime Minister or Vice Chief minister shall be the secretary of cabinet and record minutes of its meetings.

Head of
cabinet

23.4 The President or Chief Minister shall head the cabinet in carrying out the day-to-day business of DITSO and all such activities and do all such things as are necessary for meeting the objectives and functions of DITSO.

Functions of
the Cabinet

23.5 Without prejudice to the generality of sub-Article 23.4 above, the functions of the Cabinet shall, among other things, include:

- (i) preparation of annual budget, the quarterly, half- yearly and annual income and expenditure statements, and the strategic plans of DITSO;

- (ii) presentation of annual report on the operations and activities of DITSO, handing-over report, and other things or matters as shall be directed by the Students' Baraza or the ISRC;
- (iii) keeping and maintaining proper books of accounts and records with respect to DITSO funds and cause them to be audited annually by an auditor appointed by the Institute;
- (iv) fixing of rates of membership fees and subscriptions annually;
- (v) promoting and supervising fund-raising activities for DITSO;
- (vi) preparation of draft amendments to the Constitution and Rules made hereunder; and
- (vii) Performing such other functions and activities as may enhance the realization of the objectives and functions of DITSO.

23.6 The Cabinet shall determine its *quorum* and adopt internal procedures for the conduct of its proceedings.

23.7 The retiring cabinet shall table at the ISRC meeting the handing over report on the operations and activities of DITSO two weeks before the commencement of the students' general elections

Cabinet
handling over
report

Article 24: The Judicial Organ

The Judicial
Organ

- 24.1 There shall be a Judicial Organ which shall, for the purposes of this Constitution, act as the judicial and appellate organ for every appeal brought before it by members of DITSO, and the organs of DITSO and shall be entrusted with powers of construing this Constitution.
- 24.2 The Judicial organ shall be composed of the following members: -
(i) The Minister responsible for the constitutional and legal affairs; (ii) Block Managers; (iii) one representative from the office of the Director of Students Services; (iv) one DITSO member from Students' group with special needs identified and recognized by DIT, appointed by the President or Chief Minister; and (v) two members (male and female), who are not from amongst the members of the ISRC, appointed by the Speaker of the ISRC and approved by two-thirds ($\frac{2}{3}$) of all votes of the members of the ISRC.
- 24.3 Without prejudice to the provisions of sub-Article 24.2 above, members of the Judicial organ shall not be elected or appointed from amongst members of the ISRC or Cabinet with the exception of the Minister responsible for constitutional and legal affairs.

24.4 Members of the Judicial Organ referred to in sub-Article 24.2 (iv) above, shall have their names presented to the office of the Speaker of the ISRC, who shall submit the list of all names to the Director of Students Services and a copy shall be submitted to the President or Chief Minister.

Election
of leaders
of Judicial
Organ

24.5 The Chairperson and the Secretary of the Judicial Organ shall be elected from amongst members of the Judicial organ, provided that the Minister responsible for constitutional and legal affairs and the representative from the office of the Director of Students Services shall not be elected to these positions: Provided further that members of the Judicial Organ shall have the discretion to remove the Chairperson and Secretary from their positions as may deem fit.

24.6 For avoidance of doubt, any member of the Judicial Organ may be removed from the Judicial Organ by a vote of simple majority of the Judicial members, if the member is proved to conduct him/herself in an unethical manner; is not demonstrating commitment; breaches the provisions of this Constitution; or acts out of personal esteem.

24.7 The Secretary of the Judicial Organ shall prepare a report for the removal of the member and the same shall be presented to the Speaker of the ISRC for process of replacing that member.

Tenure of the
Judicial organ
membership

- 24.8 The tenure of office of the Judicial Organ shall expire upon the appointment of the new Judicial organ and shall meet depending on the matters brought before it
- 24.9 All decisions at meetings of the Judicial Organ shall be made by a majority of votes of the members present and voting at the meeting and such decisions shall be forwarded to the President or Chief Minister and the Director of Students Services for information and guidance, as may be necessary.
- 24.10 Subject to any other provisions of this Constitution, members of the Judicial Organ shall not be entitled to receive any salary, but they shall be reimbursed for the expenses incurred and may be paid such other allowances, as DITSO deems fit and approved by the Director of Students Services.

Article 25: Functions of the Judicial Organ

Functions of
the Judicial
Organ

- 25.1 The Judicial Organ shall have the following functions and powers: -
- (i) to interpret the provisions of this Constitution and any by-laws made thereunder;
 - (ii) to discuss and resolve any disciplinary matter or appeal on general elections properly brought before it;
 - (iii) to oversee students' welfare, conduct and disciplinary matters as stipulated in the DIT (Students' General Welfare, Conduct and Disciplinary) Rules 2013 as amended from time to time.

- (iv) to investigate and recommend to the President or Chief Minister appropriate disciplinary and legal measures to be taken against any Cabinet member, other than the President or Chief Minister and the Vice President or Vice Chief Minister, on malpractices, corruption and any other misconduct, failing of which the Judicial Organ, may on its own discretion, refer the matter to the ISRC; and
- (v) To determine disputes that may arise from decisions by the Cabinet and the ISRC.

25.2 Any grievances arising from any determination by the Judicial Organ shall be referred for determination by the students through the referendum procedure.

25.3 Upon receiving a petition of appeal or allegations and complaints of misconduct and bad behaviour of any member, the Judicial Organ shall have powers to: -

- (i) summon the member against whom the petition of appeal and/or allegations and complaints are made;
- (ii) conduct a hearing and, advise or warn the alleged member with regard to such malpractice, misconduct or behaviour;
- (iii) upon consultation with the Director of Students Services, nullify the election if the petition of appeal succeeds; and

- (iv) recommend to the Institute Students' Disciplinary Committee, through the Director of Students Services, for further action if the member has been warned more than twice of such misconduct or unacceptable behaviour.

Article 26: Loans and Grants Committee (LGC)

The Loans
and Grants
Committee

- 26.1 There shall be a Loans and Grants Committee (LGC) which shall, for the purposes of this Constitution, act as a lending organ for members of DITSO.
- 26.2 The Loans and Grants Committee shall comprise the following members:
 - (i) the President or Chief Minister, as the Chairperson of the Committee; (ii) the Vice President or Vice Chief Minister; (iii) the Minister responsible for finance, who shall act as the Secretary of the Committee; (iv) the Prime Minister; (v) one female ISRC member, appointed by majority votes of ISRC; and (vi) the Director of Students Services or his/her representative, as an advisor.
- 26.3 DITSO shall, through the Loans and Grants Committee provide assistance in form of loans to members who are in serious and genuine personal and/or family financial problems likely to affect their academic progress.

- 26.4 Loans granted to DITSO members shall be determined by the Loans and Grants Committee, on a case-to-case basis, and shall be recoverable from the subsistence allowance payable to students in accordance with the rules formulated by the Loans and Grants Committee and endorsed by the Director of Students Services.
- 26.5 DITSO through Director of Students Services shall recommend to the Institute the form of recovery of unrepaid loans, including a condition that debtors should not receive their academic certificates or testimonials upon completion of studies until repayment of their loans.
- 26.6 The Loans and Grants Committee shall have discretion to give prizes, presents, awards and any other form of recognitions, in monetary and non-monetary terms, to any member who has outstanding performance in any DITSO activity both academic and non- academic upon approval by the Director of Students Services.
- 26.7 All applications for loans and grants shall be forwarded to the Permanent Secretary responsible for finance who shall forward them to the Loans and Grants Committee for consideration and approval.
- 26.8 Proposals to give presents, prizes or rewards to any member shall be forwarded to the Permanent Secretary for Ministry of Finance who will thereafter submit them to the Loans and Grants Committee for deliberations and presentation for final approval by the ISRC:

Provided that the decision of the Loans and Grants Committee shall be valid if the decision is reached by not less than two-thirds ($\frac{2}{3}$) of the members provided for in sub- Article 26.2 of this Constitution.

Article 27: Block Assembly

Block
Assembly

- 27.1 There shall be a Block Assembly which shall, for the purposes of this Constitution, form the lowest level of the organs of the DITSO governance, comprised of the following members: -
- (i) all student members' resident in the block;
 - (ii) the Block Manager; (iii) the Block Secretary; and (iv) the Wing/Floor Leaders.
- 27.2 The Block Manager and the Wing/Floor leaders shall be elected by the Block Assembly concurrently with the general elections and shall hold office until the next elections.
- 27.3 The Block Assembly shall meet at least twice in every academic semester, provided that the Block Manager may call any addition meeting, in the following manner (i) at any time he/she considers it necessary; and (ii) when requested in writing by fifty percent (50%) of the members of the Block Assembly; and
- 27.4 The *quorum* for the Block Assembly meetings shall be one-third ($\frac{1}{3}$) of the members' resident in the block and where the meeting lacks a *quorum*, the meeting shall be postponed to another date and/ or time to be determined by the Block Manager in consultation with the Block Secretary.

27.5 The Block Manager shall chair the meetings of the Block Assembly, in his/her absence, any Wing/Floor leader shall chair the meetings. Where all such Block leaders are absent, any other member elected by members present and forming a quorum shall chair the meeting.

27.6 All decision at the Block Assembly meetings shall be arrived by consensus, but where voting is necessary and in the event of equal of votes, the Block Manager or other person presiding the meeting, shall have a casting vote.

Functions
of the Block
Assembly

27.7 Subject to any other provisions of this Constitution, the Block Assembly shall have the following functions:

(i) to discuss matters of interest to members' residents in the Block and make recommendations thereupon to the responsible Permanent Secretary or, as the case may be, to the appropriate organ of DITSO; (ii) to consider, adopt/or approve DITSO activities pertaining to the Block, as submitted to it by the Block Committee; and (iii) to elect and remove from office the Block Manager.

Article 28: The Block Committee

The Block
Committee
and its
Functions

28.1 There shall be a Block Committee at the Block level, composed of the following members: -

(i) Block Manager; (ii) Block Secretary; and (iii) Wing/Floor Leaders.

- 28.2 Subject to any other provisions of this Constitution, the Block Committee shall have the following duties:
- (i) To carry out the decisions made by the Block Assembly or the Cabinet in respect the Block;
 - (ii) To supervise all DITSO activities at Block level;
 - (iii) To prepare agenda for the Block Assembly;
 - (iv) To carry out any other function or activity as may be delegated to it by any superior organ of DITSO.
- 28.3 The Block Manager or, in his /her absence, any other member of the Block Committee, elected by the members for the purpose, shall preside over the meetings of the Block Committee.
- 28.4 The Block Committee shall meet at least thrice in every academic semester, provided that the Block Manager may call any additional meetings as he/she deems it necessary.
- 28.5 The quorum for the Block Committee shall be at least one-half ($\frac{1}{2}$) of its members.

PART THREE

OFFICE BEARERS AND THEIR DUTIES

Article 29: Office Bearers

Office Bearers of DITSO	29.1	The office bearers of DITSO in each campus shall include the President and the Vice President, the Chief Minister, the Vice Chief Minister, the Prime Minister, the Chief Clerk of the ISRC, the Speaker and Deputy Speaker of the ISRC, Ministers and Deputy Ministers, Block Managers, Block Secretaries, DEX COM, Wing/Floor Leaders, Class Representatives and Women Representatives.
-------------------------	------	---

Article 30: The President of DITSO

Establishment	30.1	(i) There shall be the President of DITSO who shall be the head of the DITSO Government; (ii) The President shall be responsible to constitute the DITSO Government at main campus which shall comprise of; the President, Vice president, Prime minister, Ministers, Deputy Ministers and Permanent Secretaries to the Ministries. (iii) The president shall also oversee the governance of Governments constituted at other campuses.
---------------	------	--

Election to Office	30.2	The president shall be elected by DIT main campus students registered during the respective semester of election in accordance with the provisions of this constitution and the Rules or Regulations promulgated by the ISRC pursuant to the provisions of this constitution.
--------------------	------	---

Vacancy in the Office of the President 30.3 Subject to the provisions of this constitution, the office of the President shall fall vacant upon the occurrence of any of the following events: - **(i)** Resignation of the President; **(ii)** Death of the President; **(iii)** Impeachment of the President by the ISRC; **(iv)** Discontinuation from studies; or **(v)** Any other event or occurrence that may lead to the office of the president being vacant.

The vacancy of the President's office shall be filled in accordance with the provision of article 31.8 & 34.5 of this constitution as the case may be.

Tenure of Office 30.4 **(i)** Unless sooner resigns or dies or is discontinued from studies or removed from office in accordance with the provision of this constitution, the person elected as a President shall hold the office of the president for the period of one year from the date which was elected President; **(ii)** unless another president is elected in the office, a person elected president shall hold office of a president until the day the successor assumes office.

Absence from the office 30.5 **(i)** In the event that the president is absent, the duties and functions of the president shall be discharged by one of the following in the order specified; that is to say: - (a) Vice President (b) Prime Minister (c) Speaker **(ii)** where any of the persons specified in paragraphs (a) (b) and (c) of sub-article (i) above discharge of the duties and functions of the office of the president by reason that the person preceding him is absent, such a person shall cease to discharge those duties and functions immediately after that other person preceding him/her returns and resumes to discharge the duties and functions of the office of the President.

The Oath
of the
President

30.6 **(a)** The President shall take oath of allegiance and be sworn into office; **(i)** In case no petition against election results has been received, within five (5) days after being announced by the Electoral Committee as the winner of the general elections. **(ii)** In case of petition(s) against election results has been received, within nine (9) days, after being announced by the Electoral Committee as the winner of the general elections.

(b) The oath of allegiance shall, after a one-day notice being given to DITSO members, be administered by the Commissioner for Oaths at a public place within DIT Main Campus.

Duties and
functions
of the
President

30.7 **(a)** The President of DITSO shall be duties and functions, among others, as follows;
(i) to represent DITSO in the Institute's Council subject to terms and conditions provided in the DIT Act, 1997; **(ii)** to head the Cabinet which shall be in charge of the day- to-day affairs of DITSO; **(iii)** to call and chair the Cabinet's meetings; **(iv)** to be the chief spokesperson of DITSO; **(v)** to appoint, assign duties and dismiss Ministers, after consultation with the Vice-president; **(vi)** to ensure that all DITSO objectives and functions are carried out by the government to the satisfaction of the students' community; **(vii)** to be one of the signatories to the DITSO Bank account(s); **(viii)** to be accountable to the Students' Baraza and the Institute for the income and expenditure of the DITSO funds; **(ix)** to attend meetings within and outside the Institute which require the representation of the students' community;

(x) to nominate the Prime Minister subject to approval by the Institute Students` Representative Council; **(xi)** to mediate, reconcile and resolve misunderstandings or disputes which arise among members of the student community, in collaboration with the Vice President of DITSO and the Prime Minister; **(xii)** to preside over meetings of the Students` Baraza and other meetings at the Institute, where necessary;

(xiii) to appoint any minister to be vice president subject to article 31.6; **(xiv)** to liaise with Chief Ministers of other campuses and oversee its general governance; and **(xv)** to discharge any other duty which would facilitate the realization of the objectives of DITSO in accordance with the provisions of this Constitution.

(b) without prejudice to the duties and functions of the President at the main campus, the President shall have power to liaise with Chief Ministers and oversee their governance on general matters of policy, finance, and DITSO representation.

Removal
of the
President

30.8 The President can be removed from the office in the following manner: -

- i. if the ISRC passes a resolution to remove the President from the office, under which a motion to impeach the President is moved and passed in accordance with the provisions of sub- Article 30.8 (iv) of this Article.

- ii. no motion to impeach the President shall be moved save only if it is alleged that the President: **(a)** has committed act(s) or omission which violate(s) any provisions of this Constitution; and **(b)** has conducted himself/ herself in a manner which lowers the esteem of the office of the President
- iii. any allegation against the President shall be signed by two-thirds ($\frac{2}{3}$) of all the ISRC members and shall be served to the Speaker of the ISRC.
- iv. the ISRC shall not pass a motion to impeach the President save only if:
 - (a)** upon the receipt of the notice by the Speaker of the ISRC, a special committee of inquiry shall be formed and the names of the committee members shall be approved by two-thirds ($\frac{2}{3}$) of the ISRC members;
 - (b)** the special committee of inquiry shall carry out investigations and shall submit its findings to the Speaker of the ISRC, within fourteen (14) days, from the date the names of the committee members are approved by the ISRC; **(c)** the Speaker of the ISRC shall inform the President of DITSO of the allegations levelled against him; and **(d)** when the Speaker of the ISRC receives the report of the committee's findings he/she shall issue a seven (7) days' notice to convene the ISRC meeting for the purpose of tabling before it the report by the special committee of inquiry.

- v. the Speaker of the ISRC shall serve upon the President the report of the committee's findings, together with the notice of convening the ISRC meeting.
- vi. the report of the committee's findings shall be tabled before the ISRC by the Chairperson of the special committee of inquiry and the Speaker of the ISRC shall give the President opportunity to respond to the reported findings in his/her own defense.
- vii. the ISRC shall deliberate on the reported findings and the President's response in defense and decide on whether or not the President should be impeached.
- viii. a decision to impeach the President shall only be carried out if passed by a two-thirds ($\frac{2}{3}$) majority of the ISRC members present and voting.
- ix. an impeachment vote shall be taken at a meeting specifically convened for that purpose, after a fourteen (14) days' notice has been issued and served to each and every member of the ISRC
 - x. the quorum at the ISRC meeting convened for the purpose of taking an impeachment vote shall be 90% of all members of the ISRC.
- xi. the impeachment vote shall be carried if passed by not less than a two-thirds ($\frac{2}{3}$) majority of all the ISRC members.
- xii. where the impeachment against the President is successful, he/she shall cease to hold the office immediately and, the whole DITSO Cabinet shall have automatically been dissolved, provided that the Vice President and the Prime Minister shall not be affected unless they are involved in the matter.

Article 31: The Vice President of DITSO

Establishment 31.1 There shall be a Vice President who shall be the Principal assistant to the President in respect of all matters concerning students generally and in particular shall;

(i) Assist the President in making follow-up on the day to day activities of DITSO plans and programs; **(ii)** Perform all duties and functions assigned to him/her by the President;

(iii) Perform all duties and functions of the office of the President when the President is absent from the office.

31.2 Discharge of function and duties

The Vice President shall perform his/her functions and duties in consultation with the President.

31.3 Election to office

Election to Office

The Vice President shall be elected by students in accordance with the provisions of this constitution and the Rules or Regulations promulgated by ISRC pursuant to the provision of this constitution.

31.4 Assuming office

The Vice President shall assume the office of the Vice President on the same day the president assumes office.

Tenure of office
of the Vice
President

31.5 Tenure of office

Subject to sub-article (6) of this article the Vice President shall hold the office for the period of one year from the date is elected as a Vice President.

31.6 Vacation of office

The Vice President shall hold the office until;

(i) tenure of office expires **(ii)** resigns **(iii)** dies **(iv)** is sworn in as a President after the office of the President has fallen vacant **(v)** is discontinued from studies.

If the office of Vice President falls vacant for reasons of death, discontinuation from studies, resignation or infirmity, the President shall appoint any Minister to be Vice President for the remaining period of tenure.

31.7 Oath of allegiance of the Vice president

(a) The Vice President shall take oath of allegiance and be sworn into office;

(i) In case no petition against election results has been received, within five (5) days after being announced by the Electoral Committee as the winner of the general elections. **(ii)** In case of petition against election results has been received, within nine (9) days, after being announced by the Electoral Committee as the winner of the general elections.

(b) The oath of allegiance shall, after a one-day notice being given to DITSO members, be administered by the Commissioner for Oaths at a public place within DIT Main Campus.

31.8 Accession to office of President

Where the office of the President becomes vacant for any reason provided under this constitution other than being absent, the vice president shall take over powers of the president and shall appoint any minister to be the vice president.

Article 32: The Chief Ministers

- | | |
|--|--|
| Establishment | 32.1 There shall be Chief Minister at each DIT campuses other than main campus, who shall be elected by DITSO members of the respective campus during general election in accordance with similar procedures under this constitution for election of the President and, who before assuming office, shall take and subscribe, before the Commissioner for Oaths, an oath of allegiance at public place within their respective campus, after a one-day notice being given to DITSO members. |
| Functions and duties of Chief Minister | <p>32.2 Chief Ministers shall be entrusted with the following functions and duties;</p> <p>(i) to head the Cabinet which shall be in charge of the day- to-day affairs of DITSO at campus level; (ii) to call and chair the Cabinet's meetings; (iii) to be the chief spokesperson of DITSO at campus level; (iv) to appoint, assign duties and dismiss Ministers, after consultation with the Vice Chief minister; (v) to ensure that all DITSO objectives and functions are carried out by his/ her government to the satisfaction of the students' community; (vi) to be accountable to the DITSO members and the Institute for the income and expenditure of the DITSO funds; (viii) to mediate, reconcile and resolve misunderstandings or disputes which arise among members of the student community, in collaboration with the Vice Chief minister; (ix) to preside over meetings of the DITSO members at the campus level where necessary; (x) to discharge any other duty which would facilitate the realization of the objectives of DITSO in accordance with the provisions of this Constitution and (xi) to appoint any minister to be Vice Chief Minister subject to article 33.6.</p> |

Vacancy in the office of Chief Minister	32.3 Where the office of the Chief Minister and Vice Chief Minister falls vacant, the Minister responsible for Education shall take over powers of the Chief Minister until next general election. And in discharging duties, the Minister responsible for Education shall liaise with the Chief Clerk of the ISRC.
---	---

Removal of the Chief Minister	32.4 The Chief Minister, may be removed from the office in the same manner provided under the provision of this constitution for the removal of the President.
-------------------------------	--

Article 33: The Vice Chief Minister

Establishment	33.1 There shall be a Vice Chief Minister who shall be the principal assistant to the Chief Minister of the respective campus in respect of all matters concerning students generally and in particular shall;
---------------	--

(i) Assist the Chief Minister in making follow-up on the day to day activities of DITSO plans and programs;
(ii) Perform all duties and functions assigned to by the Chief Minister; (iii) Perform all duties and functions of the office of the Chief Minister when the Chief Minister is absent from the office.

Functions and duties of Vice Chief Minister	33.2 Discharge of functions and duties The Vice Chief Minister shall perform functions and duties in consultation with the Chief Minister.
---	---

Election to
office

33.3 Election to office

Vice Chief Minister shall be elected by DITSO members of the respective campus during general election in accordance with similar procedures under this constitution for election of the Vice President and before assuming office, shall take and subscribe, before the Commissioner for Oaths, an oath of allegiance

33.4 Assuming office

The Vice Chief Minister shall assume the office of the Vice Chief Minister on the same day the Chief Minister of the respective campus assumes office.

Tenure of office

33.5 Tenure of office

Subject to sub-article (6) of this article the Vice Chief Minister shall hold the office for the period of one year from the date is elected as a Vice Chief Minister.

33.6 Vacation of office

The Vice Chief Minister shall hold the office until; (i) tenure of office expires (ii) resigns (iii) dies (iv) is sworn in as a Chief Minister after the office of the Chief Minister has fallen vacant (v) is discontinued from studies.

The Oath of
Vice Chief
Minister

33.7 Oath of allegiance of the Vice Chief Minister

The Vice Chief Minister shall take oath and be sworn into office in the same procedures and the same day with the Chief Minister. Except where the Vice Chief Minister is appointed under Article 33.8 of this constitution, shall be sworn in office not later than three (3) days after his/her name being confirmed by the ISRC.

Accession to
office

33.8 Accession to office of Chief Minister:

Where the office of the Chief Minister becomes vacant by any reason provided under this constitution other than being absent, the Vice Chief Minister shall take over powers of the Chief Minister and shall appoint any minister to be his/her Vice Chief Minister subject to confirmation to ISRC.

Article 34: The Prime Minister

The Prime
Minister

- 34.1 There shall be a Prime Minister at the main campus who shall be appointed by President in accordance with the provisions of this Constitution and, who before assuming office, shall take and subscribe, before the President, an oath of allegiance.

Duties and
functions of
the Prime
Minister

- 34.2 The Prime Minister shall have the following functions and duties: -
- (i) to assist the President and the Vice President in making follow-up of the day-to-day implementations of DITSO's plans and programs;
 - (ii) to prepare annual almanac of DITSO;
 - (iii) to perform all duties and functions of the office of the President and Vice president when they are absent from the office;
 - (iv) to coordinate the activities of ministers and other organs of DITSO;
 - (v) to convene the Cabinet and Students' Baraza meetings;
 - (vi) to be Secretary of the Cabinet and Students' Baraza meetings;

(vii) to be a custodian of all documents and records of DITSO including minutes of meetings of which is a Secretary; (viii) to keep and maintain records of all properties owned, possessed, leased to or hired by DITSO; (ix) to prepare quarterly, half and annual reports as required by this Constitution; (x) to receive and forward applications for loans and grants to the Loans and Grants Committee; and (xi) to carry out such other duties and functions as are prescribed by this Constitution or as may otherwise be delegated to him by the President and/or Vice President and the Cabinet.

34.3 The Prime Minister shall perform functions and duties under the direction and supervision of the President and shall provide leadership and be answerable to the President in respect of any matter or functions is assigned by the President.

Tenure of
the office of
the Prime
Minister

34.4 The Prime Minister shall hold the office until:
(i) another Prime Minister assumes office, or
(ii) dies, or (iii) resigns, or (iv) tenure of office expires, or (v) the President dissolves the Cabinet
(vi) the day he/she is removed from office upon impeachment by the ISRC in accordance with the provisions of this Constitution and DIT By-Laws.

34.5 Where the office of the President and vice president falls vacant the Prime Minister shall take over powers of the president until next general election. And in discharging his/her duties, the Prime Minister shall liaise with the Chief Clerk of the ISRC.

Article 35: The Ministers

The Ministers

35.1 All Ministers shall be appointed in the following manner: -

(a) at the DIT main campus, by the President after consultation with the Vice president.

(b) at other DIT campuses, by the Chief Minister of the respective campus after consultation with the Vice Chief Minister.

Provided that the number of ministers at each campus shall not be less than six (6) and not exceeding eleven (11) and where the President or Chief Minister as the case may be requires to increase the number of Ministers, shall seek approval of the respective ISRC of which shall be by two-thirds ($\frac{2}{3}$) of votes of ISRC members.

35.2 Subject to sub-Article 35.1 of this Constitution, the President and Chief Ministers, after consultation with the Vice President or Vice Chief Minister in the respective campus, as the case may be, may appoint Ministers and/or Deputy Ministers. Provided that, the number of female Ministers and Deputy Ministers shall not be less than one-third ($\frac{1}{3}$) of the total number of Ministers and Deputy Ministers.

35.3 The President shall appoint the Ministers and/or Deputy Ministers from amongst students who are members and none members of the ISRC

35.4 Duties and functions of the Ministers

(a) Every minister shall, among other things, discharged the following duties and functions; -
(i) to be responsible for all policy matters relating to the Ministry is appointed; **(ii)** to supervise and monitor the implementation of the ministerial functions and objectives of the Ministry; **(iii)** in consultation with the Prime Minister or Chief Minister to establish committees, secretariats, commissions or any other functional organs for the better carrying out of the functions and objectives of the Ministry; **(iv)** to chair all meetings of the Ministry; **(v)** to be the chief spokesperson of the Ministry; **(vi)** to prepare an almanac for the activities and meetings of the Ministry; **(vii)** to prepare annual and other reports to be presented to the Cabinet meetings; and **(viii)** to perform any other functions and do all such other acts and things as may be required, desirable or expedient in furtherance of the functions and objectives of the Ministry and DITSO generally.

35.5 The office of the Minister or Deputy Minister shall be vacant upon occurrence of any one of the following events. –

(i) if the Minister or Deputy Minister resigns or dies; or **(ii)** if tenure of office expires, or **(iii)** retaking of a module/discontinuation from studies; or **(iv)** if charged and found guilty of disciplinary or criminal offence; or **(v)** if the President or Chief Minister dissolves the Cabinet or terminates him/her and appoints another Minister or Deputy Minister to hold the office

Article 36: Chief Accounting Officer

Chief
Accounting
Officer

- 36.1 The Minister responsible for finance at the DIT main campus shall be the Chief Accounting Officer, answerable to the President on all DITSO funds and shall keep and maintain proper books of accounts and shall prepare all relevant financial reports. In performing duties, the Minister responsible for finance at the DIT main campus, shall work in consultation with the Ministers responsible for finance at other campuses.

Article 37: Block Managers

Block
Managers
and their
functions

- 37.1 There shall be Block Managers elected by all members of DITSO, in their respective blocks of residence, during the general elections or, otherwise, through by-elections to be conducted in accordance with the provisions of this Constitution and shall hold office until the next elections.
- 37.2 The Block Manager shall perform the following functions and duties-;
- (i) be responsible to the Block Assembly for the discharge of his functions;
 - (ii) supervise and monitor the implementation of the DITSO objectives and functions in respect of his Block;
 - (iii) chair the meetings of the Block Assembly and Block Committee;
 - (iv) advise the responsible Minister on the general cleanliness, security and welfare of the Block;
 - (v) take up and or report to relevant Minister and officials of DITSO any matter related to the general interest and welfare of students resident in the Block;
 - (vi) Nominate the Block Secretary subject to confirmation by the Block Assembly;

(vii) resolve, with the assistance of the Block Secretary, minor conflicts, complaints, misunderstandings and disputes amongst student's resident in the Block; and (viii) perform such other functions and do all such other acts or things as may be required in furtherance of the functions and objectives of DITSO within the Block.

Article 38: Block Secretaries

Block Secretaries and their functions

- 38.1 There shall be Block Secretaries appointed by the Block Managers subject to confirmation by the Block Assembly in their respective blocks of residence.
- 38.2 The Block Secretary shall; (i) be responsible to the Block Manager; (ii) be the secretary to the meetings of the Block Assembly and Block Committee; (iii) keep records of matters transacted by students at block level; (iv) convene meetings of the Block Assembly and Block Committee; (v) deputize the Block Manager during the Manager's absence from office; and (vi) perform such other functions as may be delegated to him by the Block Assembly, Block Committee and the Block Manager.

Article 39: Wing/Floor Leaders

Wing/Floor Leaders

- 39.1 There shall be Wing/Floor Leaders elected by students occupying the respective wing or floor and shall, *mutatis mutandis*, perform the functions listed in sub- Article 41.2 of this Constitution at the level of the wing or floor.

Article 40: Department Executive Committee (DEX COMS)

- | | | |
|--------------------|------|--|
| Establishment | 40.1 | There shall be and are hereby established DEX-COMS for every department that shall subsist for one academic year. |
| | 40.2 | Composition
Every DEX-COM shall be comprised of the Chairperson and the General Secretary for each department |
| Election to office | 40.3 | Election to Office
(i) The DEX-COM Chairperson and General Secretary shall be elected by the respective Department members under supervision of the Electoral Committee. (ii) A person shall not be elected to hold the office of the DEX COM save only if is a continuing student, but not a finalist. And provided is a registered DIT student with a GPA of or above 2.5 for Ordinary Diploma and 3.0 for Bachelor and 3.5 for Postgraduate students obtained from the immediate approved examination results (iii) The Chairperson and General Secretary of DEX-COM shall be obtained on running mate basis. Where the Chairperson is elected male, the General Secretary shall be female, and vice-versa. |
| Duties of DEX COM | 40.4 | Duties of DEX COM
The DEX-COM Chairpersons and General Secretaries of the institute department shall perform day to day activities and shall be answerable to the President or Chief Minister. |

Without prejudice to article 14 of this constitution, there shall be for each Institute department, a departmental students' BARAZA which shall meet at least once every semester and shall be convened and presided over by the DEX-COM chairperson or General Secretary if the chairperson is absent. Provided that a prior notice of such meeting shall be served to and acknowledged by the head of the respective department.

Article 41: Class Representatives

Class
Representatives
and their
functions

41.1 There shall be one Class Representative for each class, per intake and course, elected by students during the general elections based in the same course and intake.

41.2 Every Class Representative shall; -

(i) be responsible to convene meetings to discuss matters of common interest at class level, and shall keep minutes/records of the said meetings; (ii) collect complaints, views, advice and recommendations from the class students on matters relating to teaching and other academic affairs and shall report the same to the DEX-COM and minister responsible for education; (iii) assist in the settling of conflicts, complaints, and disputes amongst students in his/her class; and (iv) perform such other functions and do such acts or things, as may, further the academic interests of his/her class

Article 42: Women Representatives

Women
Representatives
and their functions

42.1 There shall be three women representatives appointed by the president in accordance with the provisions of sub Article 16.2 (ix) of this constitution.

42.2 The women Representatives shall: -

(i) be the custodian of the interests of female students and shall collect complaints, views, and advice emanating from female students and refer them to the relevant organs of DITSO and, where necessary, to the Institute through the Director of Students Services; (ii) be the chief spokespersons of female students' interests in the various organs of DITSO; (iii) promote gender balance between the male and female students and the interests of female students in the students' community; and (iv) perform such other functions and do such other acts or things as may be required in furtherance of the interests of female students.

PART FOUR

GENERAL ELECTIONS

Article 43: Electoral Committee (EC)

Electoral
Committee

- 43.1 There shall be an Electoral Committee (EC), at each DIT campus which shall be responsible for overseeing, organizing and supervising all levels of DITSO General Elections at the respective campus.
- 43.2 The Electoral Committee (EC) activities shall commence two weeks before the date of the general election and shall submit the election report to the Deputy Rector Planning, Finance and Administration through the Director of Students Services or the Director of Campus through the Director of Students Services representative at the respective campus within 30 days after declaration of all election results.
- 43.3 The Director of Campus after receiving election report from the Electoral Committee (EC) through the Director of Students Services representative shall immediately transmit it to the Deputy Rector Planning, Finance and Administration through the Director of Students Services.
- 43.4 For facilitation of general elections, the Director of Students Services may be requested to provide the Electoral Committee with advice, facilities, supplies and any other requirements of the same, during the process and conduct of the general elections.

- 43.5 The members of the Electoral Committee shall, before the commencement of their duties, take oath of allegiance before the Commissioner for Oaths.
- 43.6 Where a member of the Electoral Committee commits any misconduct jeopardizing election process;
- (i) The matter shall be submitted to Judicial Organ for determination; (ii) If such member is found guilty, the Judicial Organ after consultation with the Director of Students Services may suspend the alleged member from participating in election activities; and (iii) The Director of Students Services may forward the matter, for which the member of Electoral committee has been found guilty, to the Students' Disciplinary Committee for appropriate disciplinary actions.

Article 44: General Principles

- 44.1 All leaders in the DITSO shall hold their respective offices through free and fair democratic elections.
- 44.2 Elections for leadership in the DITSO shall be by way of secret ballot.
- 44.3 Winning candidate shall be obtained through a simple majority votes.

Article 45: Composition of the Electoral Committee

Composition of
the Electoral
Committee

- 45.1 The Electoral Committee shall be composed of DEX-COM chairpersons and general secretaries and shall subsist for one academic year and shall not be appointed or contest to any other DITSO posts even if resigns for whatsoever reason, unless tenure expires.
- 45.2 There shall be Chairperson, Vice Chairperson and the Secretary of the Electoral Committee who shall be elected by the members of the Committee from amongst themselves under supervision of the Director of Students Services. Where the Chairperson is elected a male student, the Vice Chairperson shall be a female and vice-versa.
- 45.3 The Electoral committee members shall not be entitled to any salary except the allowances as may be approved by the ISRC and reimbursement of any expenses incurred by in the performance of their respective duties.

Article 46: Functions of the Electoral Committee

Functions of
the Electoral
Committee

- 46.1 The electoral Committee shall be an independent Organ and shall have duties and powers to: -
- i. oversee, organize, and supervise DITSO general election;
 - ii. announce the date for the general elections;
 - iii. prescribe and issue all forms including leadership application forms to candidates aspiring various DITSO leadership position;

- iv. screen and confirm names of contestants and announce publicly the qualified candidates in various posts;
- v. administer and coordinate the elections process by ensuring that rules and regulations of campaigns are adhered to;
- vi. ensure each candidate has one agent during voting in each polling station and one witness during counting the ballot votes;
- vii. give warnings or cancel and disqualify contestants who default electoral and campaign rules; and
- viii. announce elections results.
- ix. allocate its member(s) to supervise the conduct of general elections at different block and class level.
- x. prepare election report and submit to the relevant offices.

Article 47: Qualifications of the members of the Electoral Committee

Qualifications
of the members
of the Electoral
Committee

- 47.1 Every Electoral Committee shall be required to be ethical and knowledgeable on election procedures.
- 47.2 The electoral Committee members, before commencing discharge of their duties, shall be facilitated with an election awareness seminar by the Director of Students Services.

Article 48: DITSO General Elections

General Elections

- 48.1 The DITSO general elections shall be conducted during the sixth (6th) week of the beginning of the Second Semester of every academic year.
- 48.2 Without prejudice to the generality of the provisions of sub- Article 48.1 above, DITSO general elections, may under special circumstances and in consultation with the office of the Director of Students Services, be conducted at the convenience of the DIT.
- 48.3 Subject to the provisions of sub- Article 43.4 of this Constitution, the Electoral Committee, in consultation with the office of the Director of Students Services, shall announce the date of the general elections, posts to be contested, process of taking, filling in and returning of the forms for contestants, the date for vetting of names of contestants, their qualifications, and the date of confirmation of nominated contestants.
- 48.4 The Electoral Committee, after completion of the processes referred to in sub Article 48.3 above, shall, within one (1) day from the date of the confirmation of the nominated contestants, receive any complaints or petitions submitted in writing from any DITSO member pertaining to the disqualification of any contestant.
- 48.5 The Electoral Committee shall, within two (2) days, from the date of submission of complaints or petition aforesaid, determine and finalize complaints or petition referred to in sub-Article 48.4 above.

- 48.6 The Electoral Committee, after the completion of the processes referred to in sub-Articles 48.4 and 48.5, shall, in consultation with the office of the Director of Students Services, prepare and display at conspicuous places the campaign timetable for all contestants.
- 48.7 The campaign period shall be restricted to four (4) days before the date of voting and there shall be no campaigns during the voting day.
- 48.8 For the purposes of compliance with electoral rules during general and by elections, the Electoral Committee shall convene a meeting of all contestants/aspirants one day before the beginning of campaigns to seek commitment to abide with rules of respect, fair and free campaigns and the Committee shall supervise and assess the campaigning process.

Article 49: Qualifications for the DITSO's Leadership

General
qualifications
of DITSO
leadership

- 49.1 Any person aspiring for a leadership position in DITSO shall be required to possess the following qualification: -
- (i) should be a full-time registered student of the Institute pursuing a course of the duration of not less than one academic year;
 - (ii) should have character and behaviour that are exemplary, credible, and trustworthy and capable of commanding respect of the DIT Students' community;
 - (iii) should not have, at any time, been convicted of any criminal/disciplinary offence or suspended from studies;

(v) should not have underperformed academically in the ensuing academic year, (vi) should not have, any record of discontinuation from studies or any other penalty in lieu of examination irregularities, (vii) should be of sound mind.

Qualifications
for the
president

and Vice-
president of
DITSO

49.2 addition to the qualifications in sub-Article 49.1 above, any person aspiring for the position of President and Vice President or Chief Minister and Vice Chief Minister, shall have the following qualifications:

(i) be a Tanzanian by nationality; (ii) attain high academic performance, with a GPA of not less than 3.5 for Bachelor programs and post graduate aspirants, and 3.0 for Ordinary Diploma aspirants, in the previous academic year to the general elections; (iii) have proven ability to sustain leadership responsibilities without impairing academic performance; (iv) have a clean record with no record of disorderliness and infraction of DIT rules and regulations; (v) have no political party affiliation or allegiances; and (vi) is highly esteemed by members of DITSO.

Running mate

49.3 The President and Vice President or Chief Minister and Vice Chief Minister, as the case may be, shall be obtained on running mate basis. Where the President or Chief Minister is elected male, the Vice President or Vice Chief Minister, shall be a female and vice versa, respectively. And for avoidance of doubts, the electoral committee shall screen any qualified contestants in running mate pairs.

Winning vote
propositions

49.4 The President and Vice-president or Chief Minister and Vice Chief Minister shall stand elected if they win by simple majority votes.

Article 50: Disqualification of Contestants

Disqualification of Contestants	50.1 A contestant after being screened and confirmed may be disqualified at any stage of the elections for breach of anyone the electoral rules, including but not limited to: (i) use of backhander; (ii) use of abusive language against opponent; (iii) use of discrimination in any form, such as gender, class, creed, race, or tribe; (iv) use of physical or mental violence; (v) destroy other contestant's publications; and (vi) If proved that one of his/her campaign members has violated the elections rules including the Electoral Committee rules;
The right to be heard	50.2 The decision to disqualify a candidate shall be taken by the Electoral Committee, upon the satisfaction of evidence produced, and the defaulting party shall be given the right to be heard and defend himself/herself before being disqualified. An appeal shall lie to the Judicial Organ.
Prohibition from withdrawal to contest	50.3 A Candidate shall not be allowed to withdraw from elections after the confirmation of his/ her name by the Electoral Committee and delivery of his/her first campaign speech, unless sufficient grounds for withdrawal are submitted to the Electoral Committee and accepted as such. A candidate who will contravene to the provision of this Article, shall be charged with disciplinary offence and upon being found guilty, among other penalties, shall not be allowed to hold any DITSO leadership position.

Article 51: Elective Posts, Election Process and Announcement of Results

Posts for
Contest
and their
tenure

51.1 For the avoidance of doubt and subject to other Articles under this constitution, posts which shall be contested during general elections by DITSO members shall be as follows: -

(i) The President /Chief Minister; **(ii)** Vice-president / Vice Chief Minister **(iii)** Block Manager; **(iv)** Class Representative; and **(v)** DEX COM.

51.2 Tenure for every post shall be for the period of one year. The office bearers and other officers and/ or representatives of DITSO, except for President and Vice president or Chief Minister and Vice Chief Minister shall have the right to be re-elected for another tenure, subject to conditions prescribed under this Constitution.

51.3 The process and/ or procedures for elections of office bearers and other officers and/ or representatives of DITSO shall be provided as stated herein: -

(i) for the for the President and Vice President or Chief Minister and Vice Chief Minister, all DITSO members shall elect the president and the Vice president or Chief Minister and Vice Chief Minister during the general elections by way of secret ballots.

(ii) for the Block Manager and Class Representative position, all members of DITSO in their respective blocks and classes shall elect the Block Manager and Class Representative during the general elections by way of secret ballots. **(iii)** for the Departmental Executive Committee (DEX COMS), all members of DITSO in their respective Department shall elect DEX COMS during the general elections by way of secret ballot.

Elections
Results

51.4 The Chairperson of the Electoral Committee or, otherwise, in his absence, the Vice Chairperson, of the respective campus, after counting of all votes of the eligible DITSO members, within twenty-four (24) hours, shall announce the winner for the position of President and Vice- President or Chief Minister and Vice Chief Minister.

51.5 Subject to the provisions of this constitution, the Electoral Committee members allocated to oversee election at Block and Class level, after counting of all votes of DITSO members at their respective blocks and classes, within twenty-four (24) hours, shall announce the winner for the position of Block Manager, DEX-COMS and Class Representative.

Article 52: Petition Against Election Results

Petition
against
election
results

52.1 Every member of DITSO, who is a registered student and qualified to vote, shall have the right to petition/ complain against the results and/ or process of the general elections.

52.2 The written petition and/ or complaint against the results and/ or process of the general elections together with supporting evidence shall be taken and submitted, within three (3) days from the date of announcement of the election results, to the Judicial Organ

- 52.3 The Judicial Organ upon receiving election petition/ complaint shall;
- (i) scrutinize all submitted evidence and notify the other party in writing about the existence of a petition and/ or complaint within two (2) days after the date of receiving it and the notification shall mention the date, place and time for the hearing of the petition/ complaint. (ii) Without prejudice to the foregoing sub-article, hear and determine a petition/complaint within one (1) day after date of notification
- 52.4 During the hearing of a petition and/ or complaint, the Judicial Organ shall give the petitioning party opportunity to explain his/ her petition and/ or complaint and shall be allowed to be accompanied with any witnesses.
- 52.5 The Judicial Organ, after hearing the petitioning party, shall give opportunity to the other party to defend, produce any evidence and to be accompanied with any witnesses.
- 52.6 Upon the completion of the hearing of both parties, and consultation with Director of Student Services, the Judicial Organ shall, within twenty-four (24) hours from the time of the completion of the hearing, deliver its decision. The Director of Students Services may intervene on any Judicial Organ decision(s) for the purpose of seeking harmony and peace among the students' community.
- 52.7 The decision of the Judicial Organ, upon consultation with the Director of Students Services, shall be final.

52.8 The Judicial Organ shall, upon consultation with the Director of Students Services, have the power to confirm or nullify the results announced by the Electoral Committee after being satisfied that the elections were rigged, illegal, unfair and not free, and or, otherwise, the winning party was involved in corrupt practices or any other malpractices.

Provided that the Judicial Organ shall abide to the advice and guidance given by the Director of Students Services.

Article 53: By-elections

By-
elections

53.1 There shall be by-elections which shall be conducted to fill in vacant positions as administered by the Electoral Committee. The by-elections shall be conducted as follows: -

(i) at the beginning of every academic year, for the first year Class Representatives, and Block Managers; and

(ii) at any time, due to death, resignation, annulment or nullification of the election results by the Judicial Organ, retake of a module or discontinuation from studies of the representative.

Conduct
of by-
Elections

53.2 The Electoral Committee shall conduct by-elections at the second (2nd) week of the first semester of every academic year.

53.3 The Electoral Committee shall conduct the by-elections for vacant positions under Article 53.1 (ii) at the beginning of the first or second semester as the case may be.

Article 54: Disqualification from Leadership

Disqualification
from Leadership

54.1 Subject to the other provisions of this Constitution, a leader elected in accordance with the provisions of this Constitution shall cease to hold office if:

- (i) Completes studies; or (ii) is discontinued from studies on academic or any other grounds; or (iii) is removed from office by the organ or person which elected or appointed him/her to that effect; or (iv) postpones studies on any ground; (v) is unable to discharge the functions of his/her office due to physical or mental incapacity; or (vi) dies; or (vii) retakes any module.

Filling of the
Office vacancy

54.2 Any position that falls vacant shall be filled in accordance with the provisions under this Constitution.

Article 55: Oath of Allegiance

Oath of
Allegiance

55.1 There shall be an oath of allegiance to be taken by all DITSO leaders before assuming their offices.

55.2 Subject to any other provisions of this Constitution, the Oath of Allegiance, by all DITSO leaders, shall be taken as follows:

- (i) The President and Vice President or Chief Minister and Vice Chief Minister, shall take an Oath after the General Elections as provided under this constitution;

- (ii) The ISRC members at DIT main campus shall take an Oath before the President and in other campuses before the respective Chief Minister, during the first meeting of the ISRC chaired by the President or Chief Minister, as the case may be;
- (iii) The Speaker and Deputy Speaker of the ISRC, and Secretariat of the ISRC shall take Oath before the ISRC under the Chairmanship of the President or Chief Minister, as the case may be; and
- (iv) The Prime Minister, Ministers and Deputy Ministers shall take Oath before the President or Chief Minister, as the case may be, after being approved by the ISRC.
- (v) The members of the Electoral Committee shall take oath of allegiance before the Commissioner for Oaths during their first meeting chaired by Director of Students Services.

55.3 The concerned persons shall be sworn in as follows while holding up DITSO Constitution with right side hand: -

(Name and title), I swear in front of you that, I shall work within the powers vested on me by the Constitution of DITSO in executing my daily duties and I shall never act against the guidelines provided to me by the Constitution. God help me.

PART FIVE
FINANCES, CERTIFICATION, AMENDMENTS, DISSOLUTION
OF THE ORGANIZATION

Article 56: Finance

- | | | |
|---|------|---|
| Source of Funds | 56.1 | <p>The sources of funds for DITSO shall be: -</p> <p>(i) Students' contributions; (ii) gifts/grants; (iii) fund raising and projects; (iv) DITSO leadership application fee; and (v) any money appropriated by the Institute.</p> |
| Bank Account and Signatories | 56.2 | <p>The funds of DITSO shall be kept in a Bank Account operated in the name of DITSO by one of the approved and reputable banks in the country. The signatories to the Bank Account shall be of two categories as follows:</p> <p>Category A:</p> <p>(i) Deputy Rector Planning, Finance and Administration.</p> <p>(ii) Director of Students Services</p> <p>Category B:</p> <p>(i) The President.</p> <p>(ii) The Minister responsible for finance of DIT main campus.</p> |
| Withdrawal of money from the Bank Account | 56.3 | <p>Withdrawal of any money from the DITSO Bank Account shall only be valid if made through the cheque(s) signed by two members, one from each of the categories provided in Sub-article 56.2.</p> |

Management of Funds	56.4	The President or Chief Minister together with their respective Cabinets shall be responsible to the Students Baraza for the management of the funds and all DITSO assets and movable and immovable properties.
Preparation of Budget	56.5	The President or Chief Minister together with their respective Cabinets shall be responsible for the preparation of the DITSO budget and submit it to the ISRC for approval on an annual basis and request funding appropriate to the effective operation of the organization for each year.
Allocation of Funds	56.6	DIT Management may, from time to time, be requested, through the Director of Students of Services, to allocate such funds for the DITSO operations, as the Council may approve.

Article 57: Audit

Audit of the organization's Account	57.1	The account(s) of DITSO shall be audited annually by the Institute Internal Auditor.
Submission of the Audit report to the ISRC	57.2	The auditor's report shall be submitted to the Institute Students' Representative Council for consideration before it is submitted to the Deputy Rector Planning, Finance and Administration through the Director of Students Services.
Disciplinary action against embezzlement	57.3	Institute Students' Representative Council may attach any comments on the Auditor's report, and both the comments and the Auditor's report shall first be forwarded to the Institute before submitting them to the Students' Baraza for notification.

- 57.4 Without prejudice to the provisions of this Constitution, the Institute shall have absolute discretion to take disciplinary and or legal action against any student leader(s) accused of embezzlement of the DITSO funds.

Article 58: Certification

Certification

- 58.1 There shall be certification provided by DITSO office to be issued to all DITSO leaders who complete leadership successful.
- 58.2 A DITSO leader will be issued a certificate which shall be signed and endorsed by the Deputy Rector, Planning Finance and Administration and Director of Students Services after being in leadership for at least fifteen weeks after assuming the position.
- 58.3 The certificates shall be issued during the handing over of DITSO office to the incoming leadership by the outgoing Government.
- 58.4 For avoidance of doubt, leaders entitled certificates shall include: -
- (i)** the President; **(ii)** Vice President; **(iii)** Chief Minister **(iv)** Vice Chief Minister **(v)** Prime Minister; **(vi)** Ministers and Deputy Ministers; **(vii)** The Speaker of the ISRC; **(viii)** Deputy Speaker of the ISRC **(ix)** Block Managers; **(x)** Secretariat of the ISRC **(xi)** Judicial chairperson, secretary; **(xii)** Class representatives; **(xiii)** DEXCOMS leaders and; **(xvi)** Permanent Secretaries to the Ministries.

Article 59: Amendments

Amendment of the Constitution	59.1	This Constitution may be amended by the two-thirds ($\frac{2}{3}$) majority of all the ISRC members present at all DIT campuses and voting shall be done at a duly constituted meeting of the respective ISRC.
Proposal for the constitutional amendment	59.2	The Minister responsible for constitutional affairs shall prepare the proposed Constitutional Amendment, provided that the process of amending the Constitution shall be governed by other rules and regulations of the Institute.
Publication of the proposed Constitutional amendment	59.3	The ISRC shall form a committee to publicize the proposed Constitutional Amendment for collection of students' views, comments or propositions.
Deliberation of the proposed constitution amendment	59.4	The ISRC Committee after collection of the students' propositions, together with the proposed Constitutional Amendments shall be submitted to the ISRC for deliberation and recommend its approval to the Student Affairs committee, that shall act the same to the Council.
Minor review of the constitution	59.5	The procedures for amendment of this constitution provided in the foregoing sub-articles shall apply in major reviews. Minor reviews of the constitution for clerical and typo correction or better and efficient interpretation of the provision under this constitution shall be sanctioned by the Director of Student Services.

Article 60: Dissolution

Resolution for Dissolving the Organization	60.1	Subject to any applicable written law, DITSO may be dissolved by a resolution passed to that effect by a two- thirds ($\frac{2}{3}$) majority of all voting members of the Students' Baraza, provided that notice of the proposed intention to dissolve DITSO shall have been communicated to members, sixty days, prior to the meeting called for the purposes of the dissolution of DITSO.
	60.2	DITSO may also be dissolved by Institute Governing Council where it is proved that it fails to comply with directives or engages in any activity which violets laws of the United Republic of Tanzania, Rules and Regulations issued by the Authority. And where DITSO Organization has been dissolved, the Council shall replace interim arrangement for coordination of student's affairs.
Consequences of the dissolution of the organization	60.3	In the event of the dissolution of DITSO, the net assets of DITSO, after meeting all its liabilities fully, shall be held by the Institute until such time an association with similar objectives shall be established and to which such assets shall be transferred.

Article 61: Miscellaneous

- Miscellaneous
- 61.1 A record and portraits of past office bearers of DITSO shall be kept in DITSO's offices.
 - 61.2 No member or group of members shall use the name of DITSO in any activity or engagement without the prior written consent of the President or Chief Minister as the case may be.
 - 61.3 Any lacunae or omission in this Constitution, not requiring the amendment of the Constitution, shall be filled in by decisions made by the ISRC.
 - 61.4 DITSO with the assistance of the Director of Students Services shall at the end of every academic year prepare and submit its performance report to the Institute's Governing Council through the Rector.
 - 61.5 Rules made under this constitution for better carrying function and duties of the office bearers, shall first be first reviewed by the office of Director of Student Services.

Approval

This DITSO Constitution has been endorsed by the Council of the Dar es Salaam Institute of Technology (DIT) at its 109th meeting held on the 23rd day of May, 2024.

Prof. Preksedis M. Ndomba
DIT Rector



Junction of Bibi Titi Mohamed Street Morogoro Road,
P.O.Box 2968, Dar es Salaam | Tel: +255 22 2150174 | Fax: +255 22 2153200
E-mail: rector@dit.ac.tz,

www.dit.ac.tz